

# The rules of submitting grant applications at the Faculty of Letters in the academic year 2024/2025

## Basic information

- The **electronic registration** of applications starts **on 9th September 2024**.
- Registration page: [www.usosweb.uni.wroc.pl](http://www.usosweb.uni.wroc.pl) (subpage DLA WSZYSTKICH → WNIOSKI [= FOR ALL → APPLICATIONS])
- Each application must be completed electronically, printed and signed. The registration itself does not mean the submission of an application.
- Before sending the application, please check that you have placed **your signatures in the indicated places**.
- You should put the application in an envelope (with your *name, surname* and *field of study* on it) when you send the application by post or put it in a box prepared for this purpose.
- The box is available in the building located at pl. Nankiera 15b, opposite room no. 12, **during the Dean's Office working hours** (Monday, Tuesday, Thursday, Friday 10am-2pm) and also **on Wednesday** until 3pm.
- If there are any deficiencies in the application – we will contact you by phone or e-mail (please check your student mail in the [uwr.edu.pl](mailto:uwr.edu.pl) domain regularly).

## Method of sending applications

Type of application	Methods of sending
<i>Application for the Rector's scholarship for students</i> <i>Application for the scholarship for students and doctoral students with disabilities (for holders of the Polish Certificate of Disability)</i> <i>Application for a need-based grant for students</i> <i>Application for the special assistance grants for students and doctoral students</i>	<ul style="list-style-type: none"><li>• <u>in person</u> – in room no. 16, pl. Nankiera 15b (ground floor, Dean's Office for Social and Economic Affairs / Dziekanat ds. socjalno-bytowych) <b>OR</b></li><li>• <u>in the paper form into the box</u> – pl. Nankiera 15b, ground floor, opposite room no. 12 <b>OR</b></li><li>• <u>by post</u> to the following address: pl. Nankiera 15b, 50-140 Wrocław, with the following note on the envelope: <i>the Dean's Office for Social and Economic Affairs / Dziekanat ds. socjalno- bytowych</i></li></ul>
<b>Additional information</b> <i>Application for the Rector's scholarship</i> will not be considered <u>if</u> it does not meet the criteria of the minimum grade average and minimum of scientific achievement points. <i>Application for the scholarship for disabled people</i> – <u>before registering your application</u> , you should submit this certificate to the Dean's Office for Social and Economic Affairs / Dziekanat ds. socjalno-bytowych (you can also submit an application with it). This does not apply to students who have submitted such a certificate in the previous academic year and it is valid <u>at least until October 2024</u> . <b>Applications sent by e-mail will not be considered.</b>	